

RPGA Studio

(Board Meeting Minutes: December 26, 2016
(150 Greenway Terrace, Forest Hills Gardens)

Board Members:

Present: Elsie Chapman, Richard West Carmen Shortt Yvonne Shortt

Absent: Tessa Kennedy Michael Flores

Quorum present? Yes

Others Present:

Exec. Director: Yvonne Shortt

Other: N/A

Proceedings:

- *Meeting called to order* at 3:00 p.m.
- (Last quarters) meeting minutes were amended and approved

· ***Chief Executive's Report:***

- Recommendation to move office to Rego Park because our building has been sold and rents will be increasing drastically when our lease is up.

· ***Finance Committee report provided by Yvonne Shortt:***

- We now have an intern getting a masters in accounting who will be helping with all accounting

-We updated to Premier Outlook so we can easily send 1099's to contractors

· In an effort to diversify and increase funds we will be applying to six new funders

Pinkerton, Burning Man, Awesome Foundation, Anderson Windows, Pella, and Black & Decker

- We are working with Hartford for Unemployment Insurance

—We are using New York State Fund for Workers Compensation Insurance

· ***Other business:***

- CC3DP challenge is going well.

RPGA has implemented a new database to keep track of all new teams. This year we will be working with 15 different schools, 20-25 teams

-Placemaking in the Park

We held activities in Corona Plaza and Jackson Heights Plaza around littering less. We gave away 500 canvas bags, had 300 people agree to change their behaviors around litter, 150 people watched our virtual reality installation on littering, and 150 kids threw garbage in our custom hoops

-Women Who Build

We are working hard to raise funding for our women who build program. Next month we will identify potential new funders.

Over 30 women came to our second meeting. It was truly amazing. We are outgrowing our space.

· Meeting adjourned at 6:30 p.m.

· Minutes submitted by Secretary, Elsie Chapman